



## CDKN Response to Enquiries

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Project KMGL-0053 - *CDKN live-streaming and video recording services*

With reference to the CDKN Request for Quote for **CDKN live-streaming and video recording services**, this document provides responses to all questions received before the deadline for enquiries on **14<sup>th</sup> September** at 17:00 UK time. No further questions will be answered regarding the Request for Quote.

**1. Question:**

Can you briefly explain the format of the Dragon's den?

**Response**

The Climate and Development Knowledge Network ([www.cdkn.org](http://www.cdkn.org)) is hosting a 'Dragon's Den'-style event on 29 October in London. We'll assemble a panel of Dragon's to hear pitches from international teams on 'How to break the gridlock in the global climate talks – how to make the world's governments move further and faster towards an ambitious global deal?' We'll be assembling some of the best thinkers on climate change politics and real-life negotiators from some of the most climate-vulnerable nations. Our hope is that the teams will be able to produce proposals which will help tackle this significant global challenge.

The event will be live-streamed and audience members in the auditorium will vote on the prospects for a world climate deal at the beginning and end of the event. A CDKN package of videos and publications will present the best ideas of the evening to global audiences at the UNFCCC's CoP18 in Doha the following month.

**2. Question:**

Does the production require multiple cameras recording simultaneously and being mixed live for online streaming? Or would a single camera feed online suffice?

**Response**

We suggest that at least two camera angles are required for the post-event film package (to ensure an adequate number of angles). As regards the online streaming, we are not experts in whether or not live mixing is feasible or desirable and will respond to the professional judgment of the bidders on this question.

**3. Question:**

How interested would you be in a company only pitching for the video and production part and not the live-streaming?

**Response**

CDKN will value the response of any bidders who feel that they are positioned to provide quality services in the delivery of this project.

**4. Question:**

Are we able to work with a videography company in the UK as part of this contract and from then on make them our rep for the delivery of livestreaming in the UK?

**Response**

CDKN welcomes bids from consortia.

**5. Question:**

What is the requirement on length of stay? Is the contract period everyday from October 15<sup>th</sup> to November 19<sup>th</sup> (i.e. requiring my physical presence for the entire period)

**Response**

The physical requirement for the Dragon's Den activity is one kick-off meeting in person with CDKN for half a day some time during the period October 15 – October 23 (involving the supplier's team leader for this piece of work, not necessarily the entire crew). Naturally, there is a physical presence requirement for October 29, the date of the event. Thereafter, liaison with the CDKN team may be electronically if desired – via email, phone, skype and transfer of files electronically and/or by mail.

**ADDITIONAL INFORMATION**

Please note that, if required, the bidder should incorporate in the budget for Dragon's Den livestreaming and video coverage the cost of any data storage devices needed. We would expect back-up for the data to insure against technical malfunction and data loss. The bidder should also assume that checking of the post-event film by CDKN (first cut/second cut stages) can take place online via a private youtube channel and therefore no mailing of DVD/data storage device will be required. However, please budget for mailing of ten copies of the final film products to CDKN on DVD once the final cut has been approved.